City Council Agenda
March 24, 2021 | 7:30 PM

Please note: Due to COVID-19, this City Council meeting is taking place virtually and at Woodbury City Hall in the Council Chambers.

Members of the public may attend the meeting but will be required to comply with social distancing parameters as determined by the City. Members of the public may also join the meeting using a PC, Mac, iPad, iPhone or Android device.

Watch the Live Meeting

Public comments will be accepted during the meeting both in person and by using the link to the virtual meeting to join the meeting and then submit your questions via the online Q&A feature within the meeting.

Questions regarding the meeting will also be taken between the hours of 8:00 a.m. to 4:30 p.m. via email council@woodburymn.gov or call 651-714-3524 and leave a voicemail message

Please note that all agenda times are estimates.

1. Call to Order

2. Pledge to Flag

3. Roll Call

4. Special Order of Business - 7:32 p.m.

   4A. 2020 Community Development Annual Report 21-54

5. Open Forum - 7:37 p.m.

   The Open Forum is a portion of the Council meeting where a maximum of three persons will be allowed to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to speak must complete a sign-up sheet prior to the start of the meeting and give the sign-up sheet to any staff person, or may also submit a question or comment virtually via the Q&A chat feature on the right side of the live event screen. Please provide your name and address with your question for the official record. Speakers are limited to two minutes each. The Council will listen attentively to comments but, in most instances, will not respond at the meeting. Typically, replies to the concerns expressed will be made via letter or phone call within a week.

6. Consent Agenda - 7:42 p.m.

   All items listed under the consent agenda are considered to be routine by the City Council and will be enacted by one motion and an affirmative vote by roll call of a majority of the members present. There will be no separate discussion of these items unless a Council Member or citizen so requests, in which event, the items

will be removed from the consent agenda and considered a separate subject of discussion by the Council.

6A. Approval of Minutes - March 17, 2021

6B. Authorization of Acceptance of the Statewide Health Improvement Partnership (SHIP) Program Grant — 21-55

Staff recommends Council adopt RESOLUTION 21-39, a resolution authorizing the acceptance of an $8,500 Grant by the Minnesota Department of Health (MDH) Statewide Health Improvement Partnership (SHIP) through Washington County to the City of Woodbury and associated budget amendment.

6C. Aris Pediatric Behavioral Health Services Expansion;Site and Building Plan; Project No. 07-2021-00430 — 21-56

Staff recommends Council approve the Aris Pediatric Behavioral Health Services Expansion Site and Building Plan, Project No. 07-2021-00430; with all approvals subject to the conditions as outlined in Council Letter 21-56.

6D. Brookview Road Right of Way Vacation; Set Public Hearing Date — 21-57

Staff recommends Council adopt RESOLUTION 21-40, a resolution establishing a public hearing date of April 14, 2021, to proceed with Right-of-Way vacation along Brookview Road.

6E. Application to South Washington Watershed District's Coordinated Capital Improvement Program Grant — 21-58

Staff recommends Council adopt RESOLUTION 21-41, a resolution authorizing application to the South Washington Watershed District’s Coordinated Capital Improvement Program Grant.

6F. Valley Creek Park Project; Project Update; Amend Letter of Engagement — 21-59

Staff recommends Council adopt RESOLUTION 21-42, a resolution approving an Amended Letter of Engagement with Hagen, Christensen & McIlwain, P.A., in the amount of $394,829.71 for the Valley Creek Park Project final design, bidding, and construction administration.

6G. Municipal State Aid Street System Revisions — 21-60

Staff recommends Council adopt resolution 21-43, a resolution for the addition of Benjamin Drive from Bailey Road to Hargis Parkway to the Municipal State Aid Street System.

6H. Memorandum of Understanding with South Washington Watershed District - Seasons Park Stormwater Filter Best Management Practice 21-61

Staff recommends Council adopt RESOLUTION 21-44, a resolution authorizing execution of the Memorandum of Understanding with South Washington Watershed District for the Seasons Park Stormwater Filter Best Management Practice.

6I. Temporary Water Treatment Plant; Authorization of Acceptance of Gift of Six Calgon Carbon Model 10 Granular Activated Carbon Adsorption Systems (12 Vessels, Six Valve Trees with Associated Piping, and Initial Carbon Load) from 3M to the City of Woodbury 21-62

Staff recommends Council adopt RESOLUTION 21-45, a resolution authorizing the acceptance of gift of six Calgon Carbon Model 10 Granular Activated Carbon Adsorption systems (12 vessels, six valve trees with associated piping, and initial carbon load) from 3M to the City of Woodbury.

6J. Valley Creek Park South Farming Leasing Agreement 21-63

Staff recommends Council adopt RESOLUTION 21-46, a resolution awarding a three-year Lease Agreement for farming at the Valley Creek Park South and Authorizing the Mayor and City Administrator to sign said agreement.

6K. 2020 Fund Closings and Transfer of Assets and Liabilities 21-64

Staff recommends Council adopt RESOLUTION 21-47, a resolution authorizing the closing of certain funds and the transfer of their assets and liabilities.

6L. Budget Carryovers from 2020 to 2021 21-65

Staff recommends Council adopt RESOLUTION 21-48, a resolution approving various carryovers to the 2021 budget.

6M. Authorization of Acceptance of Grant from Walmart Foundation to Support Police Reserve Program and Budget Amendment 21-66

Staff recommends Council adopt RESOLUTION 21-49, a resolution accepting the grant of $1,250 from the Walmart Foundation and approval of the budget amendment to the 2021 General Fund.

6N. Appointment of Municipal Fleet Technician - Paron 21-67

Staff recommends Council adopt RESOLUTION 21-50, a resolution appointing Nicholas Paron to the position of Municipal Fleet Technician effective March 29, 2021.

6O. Abstract of Bills

The abstract of bills includes payments made from the operating or project budgets for expenses of the city. The expenditures are from all funds of the city. Any purchased contracts requiring signature of the Mayor and City Administrator are hereby approved.

Staff recommends approval of the abstract of bills for March 12, 2021 in the amount of $901,366.93.

7. Public Hearings - 7:47 p.m.

7A. Prestwick Restaurant, LLC dba The 'Wick Pub & Grill; 9555 Wedgewood Drive; On-Sale Intoxicating Liquor License including Sunday and Patio Sales — 21-68

1. Open Hearing
2. Close Hearing
3. Staff recommends Council approve an On-Sale Intoxicating Liquor License including Sunday and Patio Sales to Prestwick Restaurant, LLC dba The 'Wick Pub & Grill located at 9555 Wedgewood Drive, to be effective April 1, 2021.

7B. Holiday Gas Station Digital Sign; Interim Conditional Use Permit; Project No. 07-2021-00439 — 21-69

1. Open Hearing
2. Close Hearing
3. Staff recommends Council adopt a motion approving the Holiday Gas Station Digital Sign Interim Conditional Use Permit based on the findings of fact in RESOLUTION 21-51, Project No. 07-2021-00439, subject to the conditions as outlined in Council Letter 21-69.

7C. Draft 2021 Annual Action Plan — 21-70

1. Open Hearing
2. Close Hearing
3. Staff recommends Council adopt a motion opening a 30-day public comment period regarding the draft 2021 Annual Action Plan opening on March 25, 2021 and closing on April 23, 2021.

8. Discussion - 8:20 p.m.

No Items Scheduled

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9. Additional Virtual Open Forum Comments - 8:20 p.m.

   The additional virtual open forum is a portion of the Council meeting where the City Council will allow persons (maximum of three), attending the Council meeting virtually, to address the Council on subjects which are not a part of the meeting agenda. Persons wishing to submit a question or comment virtually via the Q&A chat feature may do so on the right side of the live event screen. Please provide your name and address with your question for the official record.

10. Staff Reports - 8:25 p.m.

    10A. Transportation Report (2nd meeting of the month – May through October)

    10B. City Administrator's Report

11. Adjournment - 8:30 p.m.

The City of Woodbury is subject to Title II of the Americans with Disabilities Act which prohibits discrimination on the basis of disability by public entities. The City is committed to full implementation of the Act to our services, programs, and activities. Information regarding the provision of the Americans with Disabilities Act is available from the City Administrator's office at 651-714-3523. Auxiliary aids for disabled persons are available upon request at least 72 hours in advance of an event. Please call the ADA Coordinator, Clinton P. Gridley at 651-714-3523 (TDD 714-3568) to make arrangements.